



BYLAWS OF TULANE UNIVERSITY COLLEGE PANHELLENIC ASSOCIATION

Article I. Name

The name of this organization shall be the Tulane University College Panhellenic Association.

Article II. Object

The object of the College Panhellenic Association shall be to:

- Consider the goals and ideals of member groups as continually applicable to campus and personal life.
- Promote superior scholarship and basic intellectual development.
- Cooperate with member women's sororities and the university administration in concern for and maintenance of high social and moral standards.
- Act in accordance with National Panhellenic Conference (NPC) UNANIMOUS AGREEMENTS, policies, and best practices.
- Endeavor to act in accordance with the NPC recommendations except where these Bylaws or Panhellenic Council rules, policies, or motions may supersede.
- Act in accordance with rules established by the Panhellenic Council so as to not violate the sovereignty, rights and privileges of member sororities.
- Advise the Chapters and provide assistance to them by coordinating activities and programs and through the administration of Recruitment.
- Represent the Panhellenic Association to the university, students, administrators, parents, the local community, and other bodies and institutions.
- Foster a sense of pride and community while facilitating growth and interaction.

Article III. Membership

Section 1. Membership classes

There are two levels of membership within the Panhellenic Association:

- A. **Regular membership** The Regular membership of the Tulane University College Panhellenic Association shall be composed of chapter members in good standing of NPC sororities at Tulane University.
 - a. Regular member women's sororities are currently as follows, with chartering year:
 - 1891: Pi Beta Phi
 - 1900: Chi Omega
 - 1904: Kappa Kappa Gamma
 - 1906: Phi Mu
 - 1906: Alpha Delta Pi
 - 1914: Kappa Alpha Theta
 - 1916: Alpha Epsilon Phi
 - 1955: Sigma Delta Tau

- B. **Provisional Membership** The Provisional membership of the Tulane University Panhellenic Association shall be composed of all chapter members in good standing of NPC colonies and pledged chapters at Tulane University.

Section 3. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. College Panhellenic Association membership dues shall be an assessment per member and new member.
- The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
The dues of each College Panhellenic Association member sorority shall be payable on or before the third week of each semester.

Section 4. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

Article IV. Officers and Duties

Section 1. Officers

- A. The officers of the Panhellenic Executive Board shall consist of President, President Elect, Vice President of Recruitment, Recruitment Assistant, Vice President of Administration, Vice President of Judicial Affairs, Vice President of Philanthropy, Vice President of Programming, Vice President of Public Relations, and Vice President of Scholarship.
- B. All Executive Board officers shall be active, initiated members in good standing with their sorority and the university during their term of office.
- C. All Executive Board officers shall maintain a cumulative GPA in accordance with their respective chapter's minimum GPA requirement.
- D. The officers shall serve for a term of one year. The term of office shall be from the second meeting after the conclusion of formal recruitment until the second meeting following the next formal recruitment.
- E. It is recommended that Executive Board officers not concurrently serve on their chapter executive board.

Section 2. Duties of officers

- A. The President shall:
1. Have overall responsibility for the operation of the Panhellenic Association and Council.
 2. Call and preside at all regular and special meetings of the Tulane University Panhellenic Association
 3. Preside at all regular meetings of the Panhellenic Council and call and preside at its special meetings.
 4. Preside at all Panhellenic Council Executive Board meetings.
 5. Serve as an ex-officio member of all Panhellenic Council Committees.
 6. Maintain a complete and up-to-date President's file which will include a copy of the current Tulane University Panhellenic Association Constitution and Bylaws; the current Panhellenic Association budget; the current NPC Manual of Information and related materials, current correspondence and materials received from the NPC Area Advisor; copies of the College Panhellenic reports to the Area Advisor and other pertinent materials.

7. Represent the Panhellenic Association to the University, students, administrators, parents, the local community, and other bodies and institutions.
 8. Appoint committee chairs that are not already established chairs in these Bylaws.
 9. Organize the Vice President election process to be held no later than last Panhellenic Council meeting of the semester prior to rotation.
 10. Conduct monthly meetings with member sorority presidents.
 11. Plan, along with the Advisor, Panhellenic and Greek officer training, workshops, and retreats.
 12. Attend an annual conference, as determined by the Office of Fraternity and Sorority Programs.
 13. Perform all other duties usually pertaining to this office or as directed by the Council or Panhellenic Advisor.
- B. The President-Elect shall:
1. Perform the routine duties of the President in her absence, inability to serve, or at her call. In the event of an emergency, crisis or major decision the Panhellenic officer with the greatest seniority on the Executive Board shall act in the place of the President.
 2. Represent the Panhellenic Council on university committees as appointed by the President.
 3. Serve as member ex-officio of any committees and supervise any committee chairs which are not Executive Board members.
 4. Attend the monthly chapter Presidents' meetings.
 5. Plan, along with the Advisor and President, Panhellenic and Greek officer trainings, workshops, and retreats.
 6. Perform all other duties usually pertaining to this office or as directed by the Council or Panhellenic Advisor.
- C. The Vice President of Recruitment shall:
1. Be responsible for all aspects of recruitment.
 2. Conduct the mechanics of Formal Recruitment at the beginning of the Tulane spring semester.
 3. Set Formal Recruitment dates and enforce the rules established by the Council.
 4. Chair the Recruitment Committee.
 5. Enforce all rules, regulations, policies, and NPC Unanimous Agreements pertaining to recruitment.
Work with the Vice President for Public Relations in publicizing recruitment.
Conduct meetings no less than once a semester with chapter recruitment chairs, including an evaluation meeting following the conclusion of Formal Recruitment.
Conduct the Recruitment Counselor application and selection process.
Attend an annual conference, as determined by the Office of Fraternity and Sorority Programs.
 6. Plan and lead with the Advisor, the Recruitment Counselor training retreat.
Perform all other duties usually pertaining to this office or as directed by the President.
- D. Recruitment Assistant
1. Assist the Vice President of Recruitment as needed and /or directed.
 2. Conduct the Recruitment Counselor application and selection process, with assistance from the Senior Vice President of Recruitment.
 3. Plan and lead with the Advisor, the Recruitment Counselor training retreat.
 4. Coordinate all public relations efforts for recruitment with the assistance of the Senior Vice President of Recruitment and the Vice President of Public Relations.
 5. Perform all other duties usually pertaining to this office or as directed by the President.
- E. The Vice President of Administration shall:
1. Be responsible for the general supervision of the finances of the Tulane University Panhellenic Association.

2. Be responsible for the preparation of the annual budget. Following approval from the Panhellenic Executive Board, provide a copy to each member sorority that will be submitted for approval by the last General meeting of each semester.
 3. Issue invoices and receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
 4. Be responsible for the prompt payment of the annual NPC dues and all bills of the Tulane University Panhellenic Association
 5. Maintain up-to-date financial records, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term in office.
 6. Prepare a preliminary budget proposal.
 7. Keep an up-to-date roll of the members of the Panhellenic Council and call it at all Council meetings.
 8. Take minutes for all meetings and distribute such minutes within forty-eight (48) hours of the meeting.
 9. Be responsible for all Association, Council, and Executive Board correspondence unless otherwise provided.
 10. Maintain complete files of all minutes, records, committee reports, correspondence, contracts, membership rosters, policies, and history of the Panhellenic Council.
 11. Schedule meeting locations for General and Executive Council meetings a semester in advance.
 12. Chair the Judicial Committee.
 13. Serve on Administrative Hearing Boards which require a Panhellenic representative.
 14. Communicate with the Office of Fraternity and Sorority Programs to remain updated about IFC and Panhellenic chapter sanctions.
 15. Serve as the Panhellenic representative for Restorative Resolution meetings when a Panhellenic chapter is involved.
 16. Serve as the Panhellenic representative for all infractions filed with the Office of Fraternity and Sorority Programs.
 17. Perform all other duties usually pertaining to this office or as directed by the President.
- F. The Vice President of Diversity & Inclusion shall:
1. Represent Panhellenic on all campus-wide committees concerning issues of multiculturalism, diversity, and women's issues.
 2. Plan programs regarding the above topics.
 3. Be responsible for informing the Panhellenic community about various issues on Tulane's campus, as well as the surrounding community.
 4. Coordinate with the VP Public Relations to inform Tulane and the greater community about various events hosted by Panhellenic.
 5. Serve as a liaison between all other councils (IFC, MGC, NPHC) and USG and the Panhellenic Council.
 6. Perform all other duties usually pertaining to this office or as directed by the President.
- G. The Vice President of Philanthropy shall:
1. Coordinate all Panhellenic philanthropic and service opportunities.
 2. Coordinate fundraising opportunities for the Circle of Sisterhood.
 3. Coordinate one Panhellenic-wide event benefitting Circle of Sisterhood per year.
 4. Assist the Vice President of Programming in planning a philanthropic element of Greek Weekend.
 5. Inform sorority philanthropy chairs and Delegates of upcoming service opportunities.
 6. Perform all other duties usually pertaining to this office or as directed by the President.
- H. The Vice President of Programming shall:
1. Coordinate Panhellenic participation in Homecoming.
 2. Organize socials which promote interaction among members of different chapters. At least one social event should be arranged for new members.

3. Take steps to increase chapter awareness and participation in University activities and events.
 4. Coordinate Panhellenic participation in Greek move-in.
 5. Organize a fall Greek Weekend with the IFC Activities Chair, MGC chair, and NPHC Chair.
 6. Create and maintain a handbook containing all Panhellenic rules, resolutions, and policies which shall be distributed to all Council members each semester.
 7. Maintain Risk Management guidelines.
 8. Coordinate efforts to program to chapter new member classes in the spring about the Panhellenic Council.
 9. Work with the Interfraternity Council to schedule educational speakers each semester.
 10. Coordinate the monthly educational programming efforts of the Panhellenic Council.
 11. Perform all other duties usually pertaining to this office or as directed by the President.
- I. The Vice President of Public Relations shall:
1. Provide publicity component for all Panhellenic events and functions.
 2. Assist the Vice President of Recruitment in public relations efforts for recruitment.
 3. Arrange for photographs of major Panhellenic events to be put into slide-shows, scrapbooks and display cases.
 4. Serve as a liaison between all other councils (IFC, MGC, NPHC) and the Panhellenic Council.
 5. Serve as Historian.
 6. Supervise Delegates and officers in organizing and distributing publicity materials.
 7. Perform all other duties usually pertaining to this office or as directed by the President.
- J. The Vice President of Scholarship shall:
1. Sponsor scholastic and career programming.
 2. Sponsor programming aimed at Junior and Senior members such as resume writing and networking opportunities with Greek alumnae.
 3. Continue current, and develop new, academic recognition programs.
 4. Sponsor faculty involvement and appreciation opportunities.
 5. Work with current Greek honor societies to coordinate scholarship programs.
 6. Perform all other duties usually pertaining to this office or as directed by the President.

All Executive Board Officers shall have the following duties in addition to those listed for her office:

- A. All officers must attend the Executive Board training retreat.
 - a. Any officer who fails to attend the Executive Board training retreat shall forfeit the position, providing notice of the training retreat date has been made at least two (2) weeks in advance.
 - b. Emergencies such as a family death shall be cause for an excused absence. Work, sorority activities, etc. shall not be acceptable reasons for an absence.
- B. Attend all General and Special meetings of the Council and Association and attend all Executive Board meetings.
 - a. The Executive Board shall meet weekly and shall report the business from such meetings to the Council.
 - b. In business matters requiring a vote of the Executive Board, Vice Presidents may vote, except the President who may vote in the case of a tie.
- C. Attend the Greek IMPACT retreat each year
- D. Maintain a complete and accurate officer manual to be passed to her successor.
- E. Provide reports, data, etc. to the President and / or Advisor as requested.
- F. Serve as the Executive Staff for Formal Recruitment while disaffiliating during recruitment to assist with the execution of the recruitment process.

- G. Promote a constant sense of Panhellenic spirit.
- H. Relay information regarding all Panhellenic-sponsored events to individual chapters, through the delegates, at least two weeks prior to the event. In addition, information regarding Panhellenic events requiring mandatory attendance should be relayed to delegates 3 weeks prior to the event.

Section 3. Eligibility

- A. The offices of all Executive Board positions shall be selected via an application, interview, and slating process coordinated by the Panhellenic President and VP Administration.
 - 1. Applications for all Panhellenic Executive Board positions are available via the Office of Fraternity and Sorority Programs in October.
 - 2. All candidates must fill out an application.
 - 3. All candidates must have been active in their respective sorority for a minimum of two (2) semesters from the day pledged.
- B. A slating committee composed of a member of each sorority or her designee reviews all applications for minimum qualifications of Panhellenic, Chapter, campus, or community involvement related experiences.
 - 1. This slating committee consists of the current Chapter Presidents of each member sorority and any Panhellenic Executive Board member not running for an office.
 - 2. If a Chapter President is unable to sit on the slating committee, she may select another Executive Board member from her chapter.
- C. The slating committee interviews all applicants meeting the minimum requirements.
- D. The slating committee will then slate candidates for each position.
 - 1. If the committee finds that there is more than one (1) qualified candidate for a position, they may choose to slate two (2) candidates and bring it to be voted upon by the Council.
- E. No more than three (3) members from the same women's sorority shall hold office during the same term.
- F. President and Vice President of Recruitment positions may not be held by two members of the same chapter during the same term.
- G. There shall be a minimum of six (6) chapters represented at all times on the executive board.
- H. Vacancies:
 - 1. Any officer may be removed for cause by a vote of two-thirds (2/3) of the Panhellenic Council and with the consent of the Panhellenic advisor.
 - 2. In the case of an Executive Officer's resignation or dismissal, the following process will be followed:
 - i. Applications will go out to the Panhellenic community.
 - ii. The current Executive Board will serve as the selection board.
 - iii. The board will meet to interview all applicants and be charged with the selection of the new Executive Board member.
 - 3. If the President resigns or is dismissed, the President-Elect shall replace her.

Article V. The Panhellenic Council

Section 1. Authority

The governing body of the Tulane University College Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Tulane University College Panhellenic Association including, but not limited to: annual review of the parameters as adopted in the recruitment rules for the automatic adjustment of total every regular academic term, annual determination of dues, approval of the annual budget, consideration of

extension, setting a calendar of events, determining programming and establishing recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the College Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's only sororities.

Section 2. Composition and privileges

The Tulane University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate women's only member organization at [name of institution] as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing her credentials have been presented to the Association president.

Section 3. Selection of delegates and alternates

Delegates and alternates to the Panhellenic Council shall be selected by their respective women's only sorority chapters to serve for a term of one year commencing [insert when the term begins, such as 1. Upon selection by the chapter, 2. at the beginning of the ____ academic term, 3. no later than ____ weeks before the end of the academic year].

Section 5. Duties and responsibilities

Panhellenic delegate duties and responsibilities

- Must attend all Panhellenic Council meetings.
- Must support NPC Unanimous Agreements, policies and procedures.
- Must understand local College Panhellenic Association policies and procedures.
- Should know when to consult her sorority's NPC delegate for assistance and advice regarding Panhellenic concerns.
- Should be prepared and knowledgeable about Panhellenic concerns, the view of her member organization and chapter, and how to voice concerns to the Council.
- Should present regular College Panhellenic Association reports at chapter meetings.

Section 6. Regular meetings

Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

Section 7. Quorum

Two-thirds of the delegates from the member sororities of the [name of institution] College Panhellenic Association shall constitute a quorum for the transaction of business.

Section 8. Vote Requirements

- A. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes.
- C. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

NOTE: See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.

Article VI. The Executive Board

Section 1. Composition

The composition of the Executive Board shall be the President, President-Elect, VP Administration, VP Recruitment, Recruitment Assistant, VP Diversity and Inclusion, VP Philanthropy, VP Programming, VP Scholarship, VP Public Relations.

Section 2. President/President-Elect and VP Recruitment/Recruitment Assistant Commitments

- A. Eligibility and selection shall follow the same rules as outline in Article (IV)(3).
- B. President and President-Elect
 - a. President
 - i. The office of President shall be assumed by the President-Elect at the time of the yearly rotation.
 - ii. Should the President vacate or be unable to complete her term, the President-Elect shall assume the office at that time.
 - b. President-Elect
 - i. The office of the President-Elect position shall be selected via an application, interview, and slating process coordinated by the Panhellenic President and the VP Administration. If a candidate is unable to attend the predetermined interview times, voting will take place based upon her written application.
 - ii. Applications for President-Elect shall be open to any active, initiated member in good standing with her chapter of a Regular member fraternity. A President-Elect may not be a member of the same fraternity as the Vice President for Recruitment if the two women would concurrently serve as President and Senior Vice President for Recruitment during Formal Recruitment.
 - iii. If the President-Elect assumes or it is known that she will assume, the uncompleted term of President, she shall complete that term and continue to serve her designated term as President for the following year.
 - iv. Removal from office of the President or President-Elect shall take place as follows:
 - 1. An impeachment hearing on the President or President-Elect may be initiated upon the written request of the Delegate or president of two (2) Regular member fraternities. The request must state the reason(s) the fraternities believe the officer should be removed.
 - 2. If the request is for the removal of the President, the Senior Vice President for Recruitment shall call the hearing and preside. If the request is for the removal of the President-Elect the President shall call the hearing and preside.
 - 3. The hearing shall take place within one (1) week and shall include the fraternity Delegates and Presidents and the Panhellenic Advisor. Quorum shall be two -thirds (2/3) of Panhellenic Delegates.

4. The officer and the two fraternities requesting the hearing shall speak and those present at the hearing may ask questions.
 5. The President or President-Elect may be removed from office by a two-thirds (2/3) vote of Panhellenic delegates actually casting votes.
 6. If at any point during her term in office the President-Elect decides she is unable or unwilling to assume the position of President in the following year, she shall remove herself from office and the process outlined in Article (II)(1)(B) shall be followed to appoint a new President-Elect.
- c. Vice President Recruitment
- i. The office of the Vice President of Recruitment shall be assumed by the Recruitment Assistant at the time of the yearly rotation.
 - ii. Should the Vice President of Recruitment vacate or be unable to complete her term, the Recruitment Assistant shall assume the office at that time.
- d. Recruitment Assistant
- i. The office of Recruitment Assistant shall follow the same process as selection for the President-Elect.
 - ii. The Recruitment Assistant may not be a member of the same fraternity as the President-Elect or the Vice President for Recruitment during the Formal Recruitment Period. Therefore, the normal selection process of the Recruitment Assistant in the Fall semester shall occur after the selection of the President-Elect, assuring that members of all Regular member fraternities are eligible for President-Elect.
 - iii. Removal from office of either Recruitment officer may occur if a Recruitment officer fails to meet the duties as outlined in these By-Laws or as directed by the Council, the President, or the Advisor. The decision to remove either officer shall be made by a two-thirds (2/3) vote of the Rotation Vice Presidents.
 1. If the Vice President of Recruitment is removed from office, the Recruitment Assistant shall assume office and the timeline outlined for the President and President-Elect shall apply.
 2. If the Recruitment Assistant assumes the uncompleted term of the Vice President of Recruitment, the selection process for a new Recruitment Assistant shall commence at the earliest possible time.
 3. If at any point during her term in office the Recruitment Assistant decides she is unable or unwilling to assume the position of Vice President of Recruitment in the following year, she shall remove herself from office and a new Recruitment Assistant shall be elected.

Section 3. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the VP Administration, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

Section 4. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

Section 5. Special meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the electronic or written request of three members of the Executive Board. Electronic or written notice of each special meeting of the Executive Board shall be sent to each member of the Executive Board at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 6. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

Article VII. The Panhellenic Advisor

The Panhellenic Advisor shall be a representative of the Division of Student Affairs.

Article VIII. Committees

A. Standing Committees

a. A. Recruitment

- i. The Vice President of Recruitment shall chair the committee and shall vote in the event of a tie.
- ii. The committee shall be responsible for developing the Rules, Regulations and Procedures associated with Recruitment to be submitted to the Panhellenic Council for approval.
- iii. The committee shall review Chapter Total annually, though it need not be changed annually.
- iv. The Recruitment committee shall be comprised of the Recruitment chair from each Regular member sorority as voting members. The Vice President for Recruitment and the Panhellenic President shall serve as ex-officio members.

B. Special Committees

- a. Special committees may be designated as needed by the President or at the direction of the Council.
- b. The President shall appoint special committee members. The President will endeavor to seek equal representation, but it is not required.
- c. In the case of an Expansion Committee, equal representation shall be required from all regular member sororities. A current or former Panhellenic Executive Board officer shall chair the committee as a non-voting member.

C. Sorority Inclusivity Committee

- a. Chaired by the VP of Diversity & Inclusion.
 - i. Shall represent Panhellenic on all campus wide committees concerning issues of multiculturalism, diversity, and women's issues
 - ii. Serve as USG liaison and the main point of contact for the Interfraternity Council, Multicultural Greek Council, and National Pan-Hellenic Council
 - iii. Train her successor.
 - iv. Perform all other duties as assigned.
- b. The committee shall be representative of all Panhellenic chapters.

D. Voting

- a. With the exception of the Expansion and Recruitment committees, Provisional member sororities may serve on and vote in committees.

Article IX. Finances

- A. The fiscal year of the Tulane University Panhellenic Association shall be from August 1 to July 31 inclusive.
- B. Contracts
 1. The signature of the President and VP Administration shall be required to bind the Tulane University Panhellenic Association.
 2. All contracts and matters involving Panhellenic funds which bind the Tulane University Panhellenic Association shall be signed with the advice and consent of the Advisor.
- C. All checks issued on behalf of the Tulane University Panhellenic Association shall be signed by two of the following three officers: President, VP Administration, and Advisor.
- D. All payments due to the Tulane University Panhellenic Association shall be made to the VP Administration, who shall record them. Checks for payment shall be made payable to Tulane University Panhellenic Council.
- E. The Tulane University Panhellenic Council shall maintain an account at Whitney National Bank.
- F. Membership dues
 1. The dues of each Panhellenic Association member sorority or shall be a twenty-two-dollar (\$22) assessment per "Active" member.
 2. Membership rolls and dues are handled as follows
 - i. A sorority shall pay dues on all members on their Membership Roll, as defined in Article (XIII)(3).
 - ii. Written bills for membership dues will be distributed by the third week of the semester.
 - iii. Membership dues are due at the third week of the semester. Sororities which turn in membership dues after the third week will be assessed ten (\$10) dollars a day (including Saturdays and Sundays) until dues are turned in.
 - iv. If a member is expelled from a sorority and paid no dues to the sorority at any time during the semester, the Active dues may be refunded at the fraternity's request provided the appropriate National office approval papers have been provided to the Panhellenic Vice President of Administration.
- G. Budget
 1. The VP Administration, with the advice and consent of the Executive Board and Advisor, shall prepare a budget for the fiscal year that is to be presented to the Panhellenic Council by the first meeting of the Fall semester.
 2. The Council shall have the authority to revise and approve the Association budget.
- H. Expenditures
 1. Monies within the budget may be expended without further Council approval.
 2. The Executive Board and Advisor shall have the authority to spend or charge monies not listed in the budget in amounts not to exceed one-hundred (\$100) dollars.
 3. Individual officers shall have the authority to spend or charge monies not listed in the budget in amounts not to exceed twenty-five (\$25) dollars, subject to approval of the VP Administration.
 4. The Council must approve expenditures in excess of one-hundred (\$100) dollars which are not included in the budget.
 5. In order to be reimbursed for expenditures, receipts must be filed with the VP Administration within three (3) weeks.

Article X. Extension

Whereas the Panhellenic Association wishes to promote sorority life on the campus, the following rules have been established to facilitate the addition of sororities to the Association. There shall be two (2) methods for Expansion: Extension and Petition.

- A. Extension is an invitation procedure that shall be employed to allow colonization by an NPC member sorority.
- B. The Panhellenic Council shall consider opening for extension to another NPC sorority chapter based on a two-thirds (2/3) vote of the Council members.
 - a. Once the Council has voted to open for extension, the Expansion Committee shall create the extension process and guidelines. The Expansion Committee shall also be authorized to make the final selection.
 - b. Such chapters shall be organized through the colonization by a National Panhellenic Council sorority.
 - c. Special consideration may be given to National Panhellenic Council sororities that have previously had chapters on the campus and to those National Panhellenic Council sororities which have filed letters expressing interest in the campus.
 - d. Guidelines for extension and/ or affiliation of a local sorority shall be based upon those found within the NPC Manual of Information
- C. A sorority shall be considered a Provisional member of the Panhellenic Association upon the pledging of the members of an NPC colony. Provisional Member sororities shall enjoy all of the rights, privileges, and obligations of Regular member sororities except the following:
 - a. Provisional members may not hold Executive Board office. Provisional members may be appointed as Special committee chairs.
 - b. Provisional members may not vote in General meetings or Judicial Board hearings. With the exception of the Expansion and Recruitment committees, Provisional member sororities may serve and vote in committees.
 - c. The Panhellenic Association New Member fee for women accepting an invitation to join a Provisional member organization shall be the same as that applied to Regular member sororities. This provision shall apply to all members being pinned to an NPC colony during the semester of colonization.
 - d. In the semesters following colonization, Provisional member sororities shall pay the amount of dues assessed to Regular members for Active members of the organization. This shall apply to all "Active" members of the organization.
- D. When a Provisional member sorority becomes chartered as a chapter of its (Inter)National sorority, the member shall automatically become a Regular member of the Panhellenic Association.

Article XI. Judicial

- A. In the event of an alleged Recruitment infraction or violation of the Panhellenic Council Constitution, Bylaws, or Rules and Policies or of NPC UNANIMOUS AGREEMENTS, the NPC Judicial Procedures Manual shall be followed. The NPC Area Advisor shall be consulted as needed for further interpretation.
- B. Violations of the Tulane University Student Code of Conduct shall be handled by the Division of Student Affairs. The Division of Student Affairs may elect to hand such cases over to the Panhellenic Council, in this event the NPC Judicial Procedures Manual shall be followed.
- C. Membership
 1. The Vice President of Administration shall chair the Judicial Committee.
 2. The membership of the Judicial Committee shall be comprised of the Vice Presidents.

Article XII. Hazing

Per the Unanimous Agreements, NPC supports all efforts to eliminate hazing. All forms of hazing shall be banned.

Article XIII. Inclusion Statement

Tulane College Panhellenic Association does not categorically deny membership to an individual, based on race, color, religion, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation or participation in protected activities (discrimination based on sex is allowed through Title IX of the Educational Amendments of 1972).

Article XV. Official Philanthropy

The official philanthropy of the Tulane University Panhellenic Association shall be the Circle of Sisterhood organization

Article XVI. Amendment of Bylaws

The Panhellenic Association Bylaws may be amended by a two-thirds (2/3) votes actually cast by the members of the Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

Article XVII. Dissolution

This College Panhellenic Association shall be dissolved when only one regular member exists at [name of institution]. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to NPC unless otherwise required by state law.

